



RECRUITING ANNOUNCEMENT



Organization and Human resources Division
Human Resources Development Unit

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| Job description | Selection code: 230_CRI_FR |
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| Type of post and number of positions vacant | N. 1 (one) fixed term position for 36 months as 3rd level Specialist on Fundraising for scientific research (agricultural, food, environment and life sciences) (Addetto specialista di terzo livello) |
| Organisational structure and manager for the position | Research and Innovation Centre (CRI). |
| Requirements necessary for participation | <ul style="list-style-type: none"> - Master degree; - At least 4 (four) years of professional experience in fundraising for scientific research (agricultural, food, environment and life sciences) within research organizations and institutions, public administrations, and/or universities; - English and Italian both at least at B2 level, evaluated during the interview. |
| Exclusion from the recruitment process | The following may not participate in the recruitment process: people who have already carried out tasks of the same level at FEM. |
| Research and Innovation Centre (CRI) description | <p>Since its foundation in 2008, the Centre for Research and Innovation (CRI) has become nationally and internationally recognized as a leader in the fields of agrifood and environment. Nowadays is the first OneHealth Centre in Italy. Reaching this objective has also promoted the Fondazione Edmund Mach as a prime example of the power of a 'triangle of knowledge', where functional interactions between excellence in scientific innovation, education and technological transfer is translated into concrete impacts at a local level, both in terms of culture as well as development.</p> <p>The results of the national evaluation on the quality of research carried out by the Agenzia Nazionale di Valutazione del Sistema Universitario e della Ricerca (ANVUR) for 2011-2014 were particularly positive for the Fondazione Mach. With an evaluation of 'Excellent' for more than 85% of our scientific output (scientific publications, etc.) in the areas of chemistry, agricultural and veterinary sciences and biology, our institute ranked third, fourth and fifteenth out of all similar institutes in Italy.</p> <p>Scientific research at CRI focuses on three areas - agriculture, food and environment – all considered 'grand challenges' for the future of the alpine region in all its complexity. Global change, including that caused by natural phenomena, but also socio- economic dynamics, requires the development of resilient systems, capable of responding to, and where possible, anticipating, the repercussions of extreme events. One approach is to take this knowledge, innovation and resource management and apply it to a 'virtuous circle', a global movement recognizing that human health depends on animal health, and a healthy environment, including sustainable production systems and the conservation of traditional cultures and landscapes.</p> <p>Given that its multidisciplinary research aims exactly in this direction, CRI has been recently declared the first Italian "One Health Centre", with major initiatives ranging from new synergies between institutions of higher education and research within the Trentino STAR (Sistema Trentino dell'Alta formazione e Ricerca) consortium, to the activation of the new Centre of Agriculture, Food and Environment with the University of Trento, to the founding of new international networks of excellence within the European Region of Tirol - Alto-Adige/South Tyrol - Trentino (EUREGIO and EUSALP), as well as international cooperation projects.</p> <p>A particularly pressing challenge is the current economic situation, which has caused a significant reduction in resources dedicated to research. To successfully compete for remaining funds will require us to focus carefully on frontier science, but also on the</p> |



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| | needs of citizens and various local industries; in parallel, there is a call for a different approach from researchers, exploring these changed socio-economic conditions. |
| Job description | The expert will support FEM researchers targeting external funding for research and innovation. The Centre offers strategic and proactive research policy support services, networking at the pre-call level, and qualified support in the proposal writing and management. |
| Duties / Tasks | <p>Fundraising activities in general; support in obtaining funding for research including networking. Work place is based in San Michele all'Adige (TN), Italy. Willingness to travel abroad is required.</p> <p><u>Activities:</u></p> <ul style="list-style-type: none"> - Interacting with local, national and international funding agencies and institutions; - Networking with European research programs stakeholders and representatives (es. H2020), consortiums and platforms; - Support in coordinating and writing policy and position papers; - Targeting information on future research programs and funds; - Support in coordinating and preparing research policy consultations; - Promotion of FEM research expertise and outcomes to enable evidence-based policy formulation and implementation. <p><u>Support regarding the proposal writing phase which include:</u></p> <ul style="list-style-type: none"> - Discussion with the researchers of the project idea and identification of relevant sources of funding, including access to professional funding databases; - Providing general information about national, European and other international research programs (e.g. populating funding newsletters, specific annual funding options, biannual problem-based training programs, etc.); - Strategy development funding ideas; - Getting in touch with relevant stakeholders to promote an idea/theme for adoption in relevant funding programs; - Assistance in coordinating interactions within consortia; - Support in coordinating and writing grants proposals. |
| Keywords | Grant proposal preparation and management, networking, fundraising for research in Agri-food and Environmental areas, H2020, Fp9. |
| Recruitment methods | By qualifications (maximum 25 points), written test (maximum 30 points) and interview (maximum 45 points). The results of the recruitment process will be based on the total points obtained as a result of qualifications, written test and performance at the interview. |
| Pre-selection criteria | <p>On the basis of the information contained in the curricula or demonstrated by candidates, the best 30 applicants, based on the highest scores obtained following the criteria below, will be selected and admitted to the written test (maximum 25 points):</p> <ul style="list-style-type: none"> - Experience in fundraising for scientific research within research organizations and institutions, public administrations, and/or universities, exceeding the minimum period stated in the requirements (2 point/year –15 points maximum); - PhD in fields relevant for the Foundation research activities (5 points); - Training courses in fundraising for scientific research (between 0,5 and 1,5 points depending on the relevance of the training courses, up to a maximum of 5 points); - Project Management certificate (currently valid certificate, 5 points). |
| Subjects covered in the written test | <p>A written test is included in the selection process (maximum 30 points) which will be based on the following topics:</p> <ul style="list-style-type: none"> - Funding programs with particular reference to scientific research and innovation; |



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| | <ul style="list-style-type: none"> - European and national funding programs; - Private national and international funding bodies; - Project proposal evaluation criteria of main EU programs (eg. H2020); - Knowledge of EU agencies and institutions with reference to the programming and management of direct and indirect research funding; - Fundraising strategies. <p>The candidate must obtain a minimum mark at the written test of 21/30 points. The best 20 applicants, based on the highest scores in the written test, will be selected and admitted to the interview.</p> |
| Subjects covered in the interview | <p>During the interview, that will be held in English, the following knowledge will be verified (maximum 45 points):</p> <ul style="list-style-type: none"> - subjects of the written test (minimum mark 20 – maximum mark 35); - research web tools (eg. Research Participant Portal) knowledge and handling (maximum mark 5); - Knowledge of the activities and organization of Fondazione Edmund Mach (5 points). <p>The candidate must obtain a minimum mark at the interview of 30/45 points.</p> |
| Knowledge of languages in the context of the Common European Framework of Reference for Languages (CEFR): level of knowledge and method of ascertainment | <p>In the case of non-Italian applicants, spoken and written knowledge of Italian is necessary (minimum level corresponding to B2) which will be evaluated during the interview. Furthermore, knowledge of <i>written and spoken</i> English will be verified at a minimum level corresponding to B2.</p> <p><i>To understand the levels of knowledge required consult the dedicated page at the EUROPASS site:</i> https://europass.cedefop.europa.eu/it/resources/european-language-levels-cefr</p> <p>In the event that it is ascertained that the candidate does not have knowledge of Italian and English both at least with level B2, s/he will be excluded from the recruitment process.</p> |
| Methods, calendar and deadlines for communication of the calendar and location to candidates admitted to the interview/test | <p>Candidates admitted to the written test will be informed of the date and location via e-mail (NO PEC), sent to the contact address used to send the curriculum, at least 10 days before the interview date. The written test will be held in San Michele all'Adige (TN).</p> <p>Candidates admitted to the interview phase will be informed of the date and location via e-mail (NO PEC), sent to the contact address used to send the curriculum, at least 10 days before the interview date. The interviews will be held in San Michele all'Adige (TN). On request of the admitted candidate, the interview can be planned in video interview.</p> |
| Gross annual remuneration | <p>Temporary employee contract "CCPL Fondazioni", "3rd level Specialist" (Addetto specialista di terzo livello), yearly Euro 30.169,39 including 13° and 14° months.</p> |
| Deadline for presentation of applications and deadline for the conclusion of the recruitment procedure | <p>Applications must arrive by and no later than 23:59 (the date and time of receipt shown in the electronic mail account of the Foundation shall be valid) on July 31, 2018 (deadline extended).</p> <p>The recruitment procedure will terminate at the latest by January 31, 2019.</p> |
| How to present applications | <p>Applications to participate in the selection (professional curriculum vitae and other relevant documentation) must be sent in electronic format to the e-mail address (NOT PEC) curricula@fmach.it, indicating the recruitment code in the object of the message (230_CRI_FR – 3rd level Fundraising).</p> <p>The work curriculum must be saved with file extension: Surname Name_CV.doc , or .pdf. In cases of access issues due to disability, please contact the following telephone number +39 0461 615542.</p> |





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| <p>Proof of documentation in the event of hiring and relative deadlines</p> | <p>At least 10 days before the date of hiring, the candidate must provide the following, on penalty of cancellation:</p> <ul style="list-style-type: none"> - Certificate of MSc; - Documentation proving at least 4 years of experience in fundraising for scientific research (agricultural, food, environment and life sciences) within research organizations and institutions, public administrations, and/or universities. |
| <p>Results of the selection</p> | <p>The results of the selection will be communicated by:</p> <ul style="list-style-type: none"> - Publication of the suitable candidate ranking on the webpage dedicated to the present recruiting, with the details of ranking order, family name, name and obtained points; - Communication to all candidates, suitable in the ranking and not suitable, at the end of the recruitment procedure individually via e-mail (NO PEC), sent to the contact address used to send the curriculum. |
| <p>Hiring conditions and categories covered by Law 68/99</p> | <p>Please note that Fondazione Edmund Mach operates in compliance with D.lgs. 81/2015 including art. 19, para 2, according to which the duration of fixed-term employment contracts between the same employer and the same employee, as a result of a succession of contracts, concluded for the performance of duties of the same level and legal category and regardless of the periods of interruption between a contract and the other, shall not exceed thirty-six months.</p> <p>Finally, candidates are invited to state whether they belong to the categories recognised according to Law 68/99 and indicate this in the curriculum sent to participate in the recruitment process.</p> |
| <p>Current Welfare and benefit</p> | <ol style="list-style-type: none"> 1. Family Audit certified company, with flexible working time and human resources management policy work-life conciliation oriented; 2. Access to the in-house canteen and cafeteria in San Michele all'Adige, card for meals out of the canteen available with the value of 6,00 Euro; 3. Bikesharing location and free car park within the campus in San Michele all'Adige and in the peripheral offices; 4. Free Wi-Fi eduroam access (Education Roaming) in the campus building in San Michele all'Adige (90% coverage) and in other companies with GARR Wi-Fi service; 5. Employee discount for the purchase of the internal winery products; 6. Staff Social Club, with discount for members and promotions of sport-recreational activities; 7. Internal periodical market with agro-food products prepared by the Foundation high school students. |
| <p>Handling of data</p> | <p>The curriculum must include the following phrase, otherwise the candidature will not be taken into consideration: I agree to the handling of my personal data in accordance with EU Regulation GDPR 2016/679. The candidate takes full responsibility for all the information included in the application form and curriculum vitae. The Foundation reserves the right to request documentary proof of the qualifications listed by the candidate considered suitable for the post offered.</p> |

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| <p>FONDAZIONE EDMUND MACH</p>  <p>ISTITUTO AGRARIO DI SAN MICHELE ALL'ADIGE</p> | <h2>RECRUITING ANNOUNCEMENT</h2> |  |
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Before carrying out the tests and/or evaluation interview, the candidate shall be identified and asked to complete a declaration, if this has not already been presented, stating:

- that he has the requirements indicated in the notice;
- that there are no reasons for incompatibility provided for by the law or linked to interests of any kind with reference to the scope of the employment;
- that he has no criminal convictions and is not subject to measures related to the application of prevention measures, civil decisions and administrative provisions registered in the criminal record;
- the truthfulness of the declarations made in the application/ curriculum and an undertaking to communicate any subsequent changes.

For any matters not covered by this recruitment notice, reference should be made to "[Regulations for the recruitment of human resources at the Fondazione Edmund Mach](#)".

The Director General
Dr. Sergio Menapace